

Registration for admission procedure to the **Master's Degree** at the Academy of Art and Design

Please fill out the registration form and mark the applicable boxes. To be processed, the registration form must be filled out completely, signed, and submitted with the required enclosures.

Registration deadline: 15 March 2017 (postal date of receipt)

Start of course: September 2017

Master of Arts FHNW in Fine Arts

Affix passport photo here

Personal information

Gender	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms
Last name(s)		First name(s)	
Street		Postal code	
Country		City	
Home telephone		Mobile phone	
E-Mail		Date of birth	
Mother tongue			
Swiss social security number 756 . . .			
Citizenship	<input type="checkbox"/> Swiss citizen: City of origin, canton		Place of birth, canton
	<input type="checkbox"/> Foreign citizen: nationality		Native country
Name and telephone number of contact relative			

Have you ever been enrolled at an university-level institution in Switzerland?

<input type="checkbox"/> yes	Swiss enrollment number	-	-	Please enclose a copy of that certificate (baccalaureate, etc.)
<input type="checkbox"/> no	Please enclose a copy of your highest degree obtained to date			

Have you already taken part in an admission process for this course of studies at the FHNW Academy of Art and Design?

<input type="checkbox"/> yes	year
<input type="checkbox"/> no	

Higher education

Please list all courses of study in which you are/were registered

Enrolled from – until (MM/YYYY)	Graduation certificate	Titel	Educational institution	Field of study
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			
	<input type="checkbox"/> yes <input type="checkbox"/> no			

Did you complete your previously undertaken degree course? yes no

When will you complete this course of study?

Please enclose copies of relevant certificates and ex-matriculation certificate(s) and grade reports. Notarized translations are required for foreign certifications. In case of a degree yet to be completed, please enclose an up-to-date confirmation of enrolment from the educational institution.

Professional experience

Have you been employed in a corresponding professional field during or after your course of studies?

<input type="checkbox"/> yes (please fully complete the following table)	<input type="checkbox"/> no	
from – until (MM/YYYY)	Company	Function

Please enclose copies of relevant employment certifications. Notarized translations are required for foreign employment certifications.

Certificate of qualification * (education certificate, which allows you access to the university of applied sciences or university studies) **(i)**Certificate _____ Focus area with a vocational baccalaureate **(i)** professional titel **(i)** from – until (MM/YYYY)**Other certificate of qualification ***

Designation _____ from – until (MM/YYYY)

Profile/Focus area _____

When and where did you gain your certificate of qualification? _____

Name of school _____ Postal code, city, canton **(i)** _____ Year of issue _____

* Please enclose a copy of the relevant certificate. If you have completed with a federal certificate of proficiency, please also enclose a copy of this certificate. Notarized translations are required for foreign employment certifications.

Your fiscal domicile (residence) at the time of the above degree**Swiss citizen:** _____ Postal code, City _____ Canton _____**Foreign citizen:** _____ Country _____**German skills**

<input type="checkbox"/> Mother tongue	<input type="checkbox"/> Advanced	<input type="checkbox"/> Intermediate	<input type="checkbox"/> no skills
For foreigners:	<input type="checkbox"/> Do you have a certificate?	<input type="checkbox"/> yes	<input type="checkbox"/> no

If yes, please enclose a copy

English skills

<input type="checkbox"/> Mother tongue	<input type="checkbox"/> Advanced	<input type="checkbox"/> Intermediate	<input type="checkbox"/> no skills
For foreigners:	<input type="checkbox"/> Do you have a certificate?	<input type="checkbox"/> yes	<input type="checkbox"/> no

If yes, please enclose a copy

How did you learn about the HGK?

<input type="checkbox"/> Event HGK	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Website	<input type="checkbox"/> Recommendation	<input type="checkbox"/> Education fair	<input type="checkbox"/> Study guide
<input type="checkbox"/> Other					

Confirmation of information

Signature of this registration form signifies expressed acknowledgement of the one-time registration and processing fee of CHF 100.– per course of study. The fee will be invoiced upon entry of registration with the FHNW Academy of Art and Design and has to be paid within 30 days. The registration fee will not be refunded if the application is withdrawn or if the required entrance examination is failed.

I confirm with my signature the correctness of all the details stated above.

Place, Date _____**Signature** _____**Enclosures****Be sure to consider the above-mentioned requirements**

<input type="checkbox"/> Copy of this fully completed form
<input type="checkbox"/> Passport photo affixed to this form
<input type="checkbox"/> Curriculum vitae in table form
<input type="checkbox"/> Copies (all pages) of certificates of qualification and higher education
<input type="checkbox"/> Copies of ex-matriculation certificates and transcripts of records. If not available: up-to-date confirmation of enrolment
<input type="checkbox"/> Copies certificates of employment
<input type="checkbox"/> Copies language certificates german/english (only for foreigners)

Please send the complete documents to:

Hochschule für Gestaltung und Kunst FHNW
Studierendenadministration
Aufnahmeverfahren Master
Freilager-Platz 1
Postfach
4023 Basel

Print and sign